



## Induction Procedures

### Induction Declaration

|      |  |            |  |
|------|--|------------|--|
| Name |  | Start Date |  |
|------|--|------------|--|

I can confirm that I have been provided with an access code to the company website and have had a demonstration to explain how to use this website to find all the Company's Policies and Procedures. I undertake the responsibility to read the following in their entirety, as soon as practically possible, within the four weeks of my employment: -

- Statement of Purpose, for the house I have been tasked with.
- Guidance and Good Practice.
- Recovery and Intervention Plan
- Therapeutic Approach Document
- School Prospectus
- Health and Safety
- Staff Employment
- Employee Handbook

I also undertake to:-

- Read the statement of Purpose for all other homes, within the first six months of my employment.
- Endeavour to complete and achieve all mandatory and other applicable, which will include Child Protection (Safeguarding) training certificates within the probationary period of employment.
- Keep myself up to date at all times.

I agree to comply with and understand Pear Tree's Child Protection Statement and Child Protection Procedure (Guidance and Good Practice 43.Child Protection, guidance procedure)

**Child Protection Procedure**

"Pear Tree is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment."

|                             |  |      |  |
|-----------------------------|--|------|--|
| Member of Staff's Signature |  | Date |  |
| Supervisor's Signature      |  | Date |  |