

Initial Risk Assessment for Proposed Trip

The Risk Identified:

Unsuitable accommodation

Who could be harmed:

All children/young people

Is the risk: High Medium Low

Action to be taken to reduce/remove risk:

Team leaders to do a risk assessment on arrival of accommodation i.e. Identify any potential hazards e.g. Electrical or heating.

In the even of concern conformation of safety certificate should be sort, if unsatisfactory return to be required or alternative sort of safety measures put in place-e.g.

Immediate action plan:

- Open all windows – In the event of a faulty heating system.
- Ask children/young people to keep outside until considered safe
- Remove items which pose risk and inform landlord
- Seek alternative accommodation – with landlord/agent if measures still considered unsatisfactory
- Seek alternative accommodation elsewhere.

Review – Duration:

Annually

Signature:

Designation:

Date: