



## Training Agreement

Name	
Employment Start date	

In consideration of the training which I will be receiving from **Paragon Skills**, I agree to remain employed by Pear Tree Projects Limited for a minimum period of one year after completion of the training.

If I leave my employment at any time, for any reason, including dismissal, once the training has been agreed and paid for by my employer, I undertake to refund my employer 100% of the cost **£360**. This includes leaving before commencement of the training if it has been paid for and during the training taking place).

This training will end on ..... (date) and if I leave my employment at any time, for any reason, including dismissal, before the end of ..... (above date plus one year) I undertake to refund to my employer **£360** or a proportion based on the following scale:

Less than 3 months after completion of training	100%
3 months but less than 6 months after completion of training	75%
6 months but less than 9 months after completion of training	50%
9 months but less than 12 months after completion of training	25%

In the event of my failure to pay I agree that my employer has the right as an express term of my Contract of Employment to deduct any outstanding amount due under this agreement from my salary or any other payments due to me on the termination of my employment in accordance with the legislation currently in force.

I am also aware that funding can be withdrawn, and I would have to repay the full amount received, save for exceptional circumstances discussed and agreed with the Pear Tree Management, if I:

- fail to take the relevant examinations;
- do not make satisfactory progress in my studies e.g. failure to attend lectures, tutor led sessions, check in sessions with your tutor or; non-completion of coursework;
- discontinue the course before completion.

Signature (Employee)	
Name (Print)	
Date	